## **Kentucky Forms Management**

## **OneForm Features for Forms Owners**

The Forms Committee/Division of Printing will work with state agencies to get their forms online and available as electronic forms.

We will also work with agencies who are interesting in analyzing their current forms management program and assist in revising, obsoleting, or combining existing forms. Please call Donna Hall at 502/564-2670x223(DonnaS.Hall@mail.state.ky.us) or Gary Hampton at 502/564-2670 x260 (Gary.Hampton@mail.state.ky.us) for more information.

- Importing Existing Electronic Forms
- Designing/Creating Forms Not Yet Available as Electronic
- Creating Databases as Forms are Created
- Database Links
- Pre-Fill Capabilities
- Electronic Signatures
- E-mail Capabilities
- Security
- View Levels
- Calculations
- Multi-page Forms
- Multi-copy Forms (multi-part; more accurate than NCR paper forms)
- Constant Supply
- Executable Stand-Alone Diskettes for Clients Without Internet Access